

CHESTERFIELD COUNTY PURCHASING DEPARTMENT
CONTRACT PRICING/INFORMATION SHEET

RMF Engineering, Inc.
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Charlottesville, VA 22903

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Terms: Net 30
F.O.B.: Chesterfield
Delivery: As Required

CONTRACT SUBJECT: Arc Flash Study for Chesterfield County & Public Schools
PRODUCT CODE: 925-29
CONTRACT PERIOD: March 15, 2017 through March 31, 2018
(First of Five Terms)
CONTRACT NUMBER: 16-1560

INSTRUCTIONS

Inspection of all goods/services received and approval of the Contractor's invoice is the responsibility of the CSB. The pricing on the invoice must be in accordance with the contract pricing.

The contractor shall provide services only after receipt of a written or verbal Chesterfield County Purchase Order containing a purchase order number. Any services provided without a written purchase order or a verbal request containing a purchase order number shall be at the contractor's expense.

Purchase Orders issued against the contract are limited to goods and services contained in the contract.

PURPOSE: The purpose of this contract is for an Arc Flash Study for chesterfield County and Public Schools per all terms, conditions, requirements and specifications of County RFP 16-1497 and Contractors proposal dated November 22, 2016 as amended.

Access to County Property: Contractor's employees are restricted to those areas to which they have been assigned to work and are not authorized to roam in other areas of the building.

Contract Term and Renewals

The initial term of this contract shall be effective from March 15, 2017 through March 31, 2018.

This contract may be renewed by the County for four (4) successive one year periods under the terms and conditions of the original contract except as stated in subsections a and b below. Price increases may be negotiated only at the time of renewal. Upon a determination by the County to renew this contract for an additional term, written notification will be given to the Contractor.

If the County elects to exercise the option to renew the contract for an additional one-year period, the contract price(s) for the additional one year shall not exceed the contract price(s) of the original contract increased by more

than the percentage increase of the Other Services category of the Consumer Price Index (CPI-W), or the All Urban Consumers section of the Consumer Price Index (CPI-U) of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available. The source for this index shall be <http://www.bls.gov/ppi> or <http://www.bls.gov/cpi>

Cooperative Procurement: This procurement is being conducted by Chesterfield County in accordance with the provisions of 2.2-4304 Code of Virginia. Except for contracts for architectural and engineering services or construction in excess of \$200,000 by a local public body from the contract of another local public body that is more than a straight line distance of 75 miles from the territorial limits of the local public body procuring the construction, if agreed to by the Contractor, other public bodies may utilize this contract. The Contractor shall deal directly with any public body it authorizes to use the contract. Chesterfield County, the CSB and their officials and staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Contractor and any other public bodies, and in no event shall the County, the CSB or their officials or staff be responsible for any costs, damages or injury resulting to any party from use of a Chesterfield contract. Chesterfield County and the CSB assume no responsibility for any notification of the availability of the contract for use by other public bodies, but the Contractor may conduct such notification.

PRICING SCHEDULE

Completion of the Arc Flash Study for the initial buildings: \$30,000

1. ECC
2. PSTC
3. Cd Building

Rates for RMF staff:	Project Manager	\$110.00
	Sr. Project Eng.	\$102.00
	Electrical Eng.	\$ 90.00
	Designer	\$ 75.00
	Technician	\$ 50.00

1. Billable reimburseables will be at cost with no markup to the County. Backup information (i.e. invoices) will be furnished to the County upon request.
2. Travel charges be in line with County travel policy. Mileage per the rate established by the IRS. See below for non-reimbursable expenses.
3. Any other positions, sub-consultants or associated fees are required for specific assignments, those fees would be negotiated at time of need.
4. No markup will be added for review/oversight of any Sub-Consultant providing services on this term contract.
5. Rates are firm for 2 years. Any renewal increases allowed will be in accordance with CPI-U outlined in the RFP.

Non-reimbursable Expenses

1. Loss of funds or personal belongings.
2. Alcoholic beverages.
3. Damage to personal vehicles, clothing, or other items.
4. Service to gain entry to a locked vehicle.

5. Entertainment expenses, such as pay TV, movies, health clubs, theaters, travel tours, golf fees, etc.
6. Insurance premiums paid by the traveler for the benefit of self, including auto insurance (rental cars driven for personal use are not insured by the County).
7. All expenses related to the personal negligence of the traveler, such as fines.
8. Personal expenses incurred while the traveler is on annual leave when business travel and personal travel are combined.
9. Personal expenses such as haircuts, shoeshines, newspaper, clothes, etc.
10. Towing charges except for breakdown of a County vehicle.
11. Expenses for children, spouses, and companions.
12. Expenses that are unreasonable, excessive, unsupported by receipts, or unexplained.
13. Traveler's checks.
14. Expenses resulting from accidents or injuries incurred when the traveler detours from the business purpose of the trip.
15. Lodging expenses when reservations are not canceled.
16. Fees incurred when public transportation is changed to meet the personal needs of the traveler.

If there are any questions regarding this contract, please contact Martin W. Franciscus, Principal Contract Officer, at 804-748-1703.